



Bill 17 is the Fair and Family-Friendly Workplaces Act.

ESC changes primarily took effect on <u>January 1, 2018</u>.

Today's goals:

- 1. Understand changes to existing provisions;
- 2. Overview of new provisions; and
- 3. Discussion about impact on the workplace.

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OVERVIEW

Overview of Changes to the **Employment Standards Code** Changes to Existing Laws New Requirements Compassionate Care Long-term Illness and Injury Leave Maternity/Parental Leave Personal & Family Responsibility Leave Rest Periods Bereavement Leave Compressed Work Weeks Deductions Domestic Violence Leave Minimum Wage for Persons with Citizenship Ceremony Leave Disabilities Critical Illness of a Child Leave Overtime Death/Disappearance of a Child Enforcement & Administration of the Code General Holidays and Pay Vacations and Pay Terminations Layoffs Youth Employment B BROWNLEEL ww.brownleelaw.com Rest Periods ✓ Existing Rule – Employees are entitled to a minimum 30minute break within every 5 hours of consecutive work.

\checkmark New Rule - Employer and employee can agree to take break in two 15-minute breaks. B BROWNLEE I ww.brownleelaw.com

Deductions, Minimum Wage and Overtime \checkmark Additions to prohibited deductions: Damage caused by the

- employee, failure to collect full purchase price, providing/cleaning uniforms;
- ✓ Employers can no longer pay employees with disabilities less than minimum wage (repeals Part 2, Division 10);
- ✓ Overtime Agreements will allow OT to be banked up to 6 months rather than 3 months;
- ✓ Time in lieu of OT will be banked at 1.5x rather than 1:1.

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Compressed Work Week Agreements

- $\checkmark\,$ Identify start and end date of term. Cannot be more than 2
- ✓ Average the work hours over 1-12 weeks.
- ✓ Describe the work schedule.
- ✓ Cannot work more than 12 hours per day (Can generally be at regular rate).
- ✓ Cannot work more than 44 hours per week on average.
- ✓ Grandfathering may apply if you have existing Compressed Work Week Agreements.
- ✓ Must be signed by an individual employee, or agreed to by majority of a group.

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Flexible Averaging Agreements

- ✓ No term limit. Can be cancelled by either party on 30 days'
- ✓ Averaging period must be 1-2 weeks.
- ✓ Max 12 hours per day, but only 10 hours per day at regular
- ✓ Only individual agreements.
- ✓ Max 44 hours per week on average.
- ✓ Describe the regular work schedule and hours of work.
- ✓ If allowing time off in lieu of overtime, note the mandatory terms of your flex-time agreement.

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General Holidays & General Holiday Pay

- ✓ Intent is to make it easier for employees to determine their eligibility;
- ✓ Removed requirement to have worked for 30 days in the 12 months prior to the holiday;
- ✓ Eliminated distinction between regular and non-regular day
- ✓ GH Pay = flat rate of 5% of wages from the previous 4 weeks worked.

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Vacations & Vacation Pay

- ✓ Counting a break in employment has changed from 3 months to 90 days.
- ✓ Can now take in ½ day increments instead of 1-day increments.



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Leave Eligibility – General

- ✓ Employees will be eligible for current and new leaves of absence after 90 days of employment (ex. Maternity leave).
- ✓ The previous requirement was 52 weeks of employment.
- ✓ Obligation on employers to provide unpaid leave;
- ✓ Obligation on employers to provide job protection during leave and because of leave.

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Compassionate Care Leave

- ✓ Job protection extended to 27 weeks.
- ✓ No longer required to be the "primary" caregiver.
- ✓ Employee must provide medical certificate. Very specific criteria.
- ✓ 2 weeks' advanced notice of leave (no change) but employers must accommodate absence "as soon as reasonable".
- ✓ Leave ends when family member passes (following work week) or 27 weeks expires, whichever is first.
- \checkmark "Family Member" broadly defined in new Regulation.



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Maternity Leave

- ✓ Maternity leave entitlement after 90 days rather than 52
- ✓ Align ESC provisions to the new federal EI changes;
- ✓ Maternity leave is extended to 16 weeks (previously 15 weeks) to allow for the 1-week wait period for EI benefits;
- \checkmark Start within 13 weeks of estimated delivery date (previously 12
- ✓ If pregnancy "terminates" +16 weeks <u>before</u> due date, mother cannot take maternity leave;
- ✓ If pregnancy "terminates" <16 weeks before due date, mother is eligible for maternity leave (either 16 weeks after leave began or 6 weeks after "termination")

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Parental Leave

- ✓ For the parent taking maternity leave, parental leave still commences upon expiration of the maternity leave;
- ✓ For the other parent, eligible after 90 days of employment;
- ✓ Length of parental leave increased to 62 consecutive weeks (previously 37 weeks) to align to EI changes;
- ✓ Parental leave must be taken within 78 consecutive weeks of the child's birth. (Previously 52 weeks.)

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New Leaves of Absence

Long-Term Illness & Injury Leave (of the Employee):

- ✓ Unpaid leave up to 16 weeks per calendar year;
- ✓ Medical certificate and reasonable notice required.

Personal & Family Responsibility Leave:

- ✓ i.e. "Personal Days";
- ✓ Unpaid leave up to 5 days per calendar year;
- ✓ Used for employee's health or to meet "family responsibilities in relation to a family member".
- √ "Family Member" defined in the Regulation.



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New Leaves of Absence Cont. Bereavement Leave: ✓ Unpaid leave up to 3 days calendar per year (not per death); ✓ Death of family member, defined in Regulation. **Domestic Violence Leave:** ✓ Broad definition of domestic violence; ✓ Unpaid leave up to 10 days per calendar year for specific purposes listed in Code. Citizenship Ceremony Leave: ✓ Unpaid leave up to ½ day for employees attending $\underline{\text{their own}}$ ceremony. B BROWNLEE LE New Leaves of Absence Cont. Critical Illness Leave: ✓ Unpaid leave up to 36 weeks for a family member of a critically ill child. ✓ Unpaid leave up to 16 weeks for a family member of a critically ill adult. $\checkmark\,$ Found in Schedule 3 of the new Regulation. ✓ Repeals & replaces "Critical Illness of a Child Leave" created by Bill 17. Beware when you read the Code! B BROWNLEL ww.brownleelaw.com New Leaves of Absence Cont. Death or Disappearance of a Child Leave: ✓ Unpaid leave up to 52 weeks for employees whose child probably disappeared as a result of a crime. ✓ Unpaid leave up to 104 weeks for employees whose child died probably as a result of a crime. B BROWNLEE LE ww.brownleelaw.com

Resignations by Employees

- ✓ If the employee gives <u>less</u> resignation notice than required, expedite by paying wages for the notice period given.
 - ✓ Ex. Supposed to give 2 weeks but only gave 3 days = pay out 3 days.
- \checkmark If the employee gives $\underline{\text{more}}$ resignation notice than required, expedite by paying out the termination notice period that would have been required.
- ✓ Beware of the common law rules!



Mass Terminations

- ✓ Notice to Minister of Labour if terminating groups of employees:
 - ✓ 50-100 employees: 8 weeks' notice
 - ✓ 101-300 employees: 12 weeks' notice
 - √ 301+ employees: 16 weeks' notice
- \checkmark Unless employer and employee agree, cannot require employee to use accrued but unused entitlements (vacation, overtime, etc.) during termination notice period.

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